

## Interdepartmental Transaction (IDT)

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Transaction Description

DATE OF TRANSACTION

DEPARTMENT CHARGED (FROM)						
QUANTITY	ITEMIZATION OR DESCRIPTION	UNIT COST	TOTAL COST	ACCOUNT #	DEBIT	CREDIT

DEPARTMENT CREDITED (TO)						
QUANTITY	ITEMIZATION OR DESCRIPTION	UNIT COST	TOTAL COST	ACCOUNT #	DEBIT	CREDIT

<small>ASC. ACCTG USE ONLY</small>		
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I certify that this expenditure benefits the educational mission of the CSU as defined by the respective statutes, Board of Trustee policies, UAS, and campus policies.

Auxiliary Accounting office Approval

DEPT. CHARGED		Ext.				
	APPROVAL					
DEPT. CREDITED		Ext.				
<b>TOTALS</b>						